

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – NOVEMBER 11, 2008

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 7:00 pm on Tuesday, November 11, 2008.

Call to Order Mrs. Skwirut called the meeting to order at 7:02 p.m.

Pledge to Flag Mrs. Skwirut led the group in the pledge to the flag.

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the Today's Sunbeam, as well as posted in the Municipal Building and the Mannington Township School.

Roll Call Members Present: Ms. Clark, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Skwirut and Mrs. Van Dover.

Members Excused: Mrs. Ecret

Also Present: Dr. Walter Uszenski, Superintendent; Mrs. Donna Dolbow, Business Administrator/Board Secretary; members of the community attending on file in board office.

Presentations PRESENTATIONS

Dr. Michel – Salem Superintendent
1. Dr. Amiot Michel, Superintendent of Salem City Schools introduced himself and presented some highlights of what is happening in the district (mainly high school) including facilities and curriculum items.

Mr. Colavita – 2007-08 Audit
2. Mr. Ray Colavita presented information on the yearly audit of accounting practices.

Moved by Mr. Richman and seconded by Mrs. Van Dover that the Board of Education approve as presented and discussed the 2007-2008 CAFRA, Audit Synopsis Report and Corrective Action Plan. Further, that the Board accept and approve the one recommendation of Finding 2008-1: Facilities and Capital Assets noting that while the district's fixed asset records were updated as of June 30, 2008, the additions expended from the capital projects fund were omitted and that the Business Administrator shall update the fixed assets records to include the additions expended from the capital projects fund as detailed and approved in the Corrective Action Plan. (Pages 3467-3468)

Roll Call vote: Ayes (6) Ms. Clark, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover and Mrs. Skwirut. Noes (0) Abstain (0) Motion Carried.

Audience Participation AUDIENCE PARTICIPATION - None

CORRESPONDENCE - None

Minutes APPROVAL OF MINUTES

Moved by Ms. Clark and seconded by Ms. Porter that the Board of Education approve the regular meeting and executive session minutes of October 14, 2008.

Unanimously approved by voice vote. Motion carried.

Business Reports/Certifications

FINANCIAL

Moved by Mr. Richman and seconded by Ms. Porter that the Board of Education approve the following items, 1-4:

Budget Summary
1. Budget Summary Report, submitted for review.

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2. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2008. The Board Secretary certifies that no line item account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Treasurer's Report and Secretary's report are in agreement for the month of October 2008. Board Secretary in accordance with N.J.A.C. 6A:23 – 2.11 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Certification:
Board Secretary
& Treasurer
Reports

Board of Education Certification – pursuant to N.J.A.C. 6A:23 – 2.11 (c) 4, we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over-expended in violation of N.J.A.C. 6A:23 – 2.11 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Pages 3469-3480)

3. The payroll and agency for October 2008 and November 2008 bills for payment. (Pages 3481-3484)
4. The transfer of funds within the current operating budget totaling \$1,519 as follows: (Page 3484)

Bills & Payroll

Transfers

Roll Call vote: Ayes (6) Ms. Clark, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover and Mrs. Skwirut. Noes (0) Abstain (0) Motion Carried.

5. Moved by Mr. Richman and seconded by Ms. Clark that the Board approve renewing annual agreement with SPS Mechanical, Inc. for HVAC & Plumbing Equipment preventative maintenance services effective 11/15/08 through 11/15/09 at annual cost of \$1,444.

SPS Mechanical Inc.
2008-09 Contract
Renewal

Roll Call vote: Ayes (6) Ms. Clark, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover and Mrs. Skwirut. Noes (0) Abstain (0) Motion Carried.

6. Moved by Mr. Richman and seconded by Mrs. Van Dover that the Board approve voiding check #590 to The Piano Doctor, Inc., in the amount of \$120.00. Check was processed for incorrect amount. Correct amount of \$100 was reissued with check #607.

Voided Check #590 –
The Piano Doctor, Inc.

Roll Call vote: Ayes (6) Ms. Clark, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover and Mrs. Skwirut. Noes (0) Abstain (0) Motion Carried.

BOARD OF EDUCATION BUSINESS

Committee Reports

1. COMMITTEE REPORTS

- a. Salem High School – Mr. Richman reported next meeting 11/12; boys' soccer team champions.
- b. Policy – Ms. Porter reported that the committee will have another meeting to continue review of the Series 6000.
- c. NJ School Boards Representative discussion.

2. OLD BUSINESS - None

Old Business

3. NEW BUSINESS - None

New Business

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Superintendent's Report

SUPERINTENDENT'S REPORT

1. Personnel

Moved by Ms. Porter and seconded by Mrs. Van Dover that the Board of Education approve the following personnel items:

K. Richman Medical Leave of Absence

- a. approve medical leave of absence for Kimberly Richman effective January 27, 2009 through February 20, 2009 with a return date of February 23, 2009, using 15 days accumulated sick time.

Student Teacher – Jennifer Dougherty

- b. approve Jennifer Dougherty, Woodstown, as student teacher through Rowan University's Clinical Practice Placement program, completing a total of 560 hours (35 hours/week for 16 weeks) beginning January 2009 through May 2009, with Mrs. Kim Beato (Grade 3) as teacher supervisor.

Roll Call vote: Ayes (6) Ms. Clark, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover and Mrs. Skwirut. Noes (0) Abstain (2 – Mr. Richman & Mrs. Richman on "a" only) Motion Carried.

2. Policy

2nd Reading & Approval: Policies 4217.4-4252.3, 5129.7-5210, 6010-6143

- a. Moved by Mrs. Richman and seconded by Ms. Clark that the Board of Education approve the following policies for second reading and approval: Policies #4217.4 - 4252.3, #5129.7 – 5210, #6010 - 6143.

Roll Call vote: Ayes (6) Ms. Clark, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover and Mrs. Skwirut. Noes (0) Abstain (0) Motion Carried.

Revised Policy #5131.9 – Harassment, Intimidation & Bullying

- b. Moved by Mrs. Richman and seconded by Mrs. Van Dover that the Board of Education approve revised Policy #5131.9 Harassment, Intimidation and Bullying.

Roll Call vote: Ayes (6) Ms. Clark, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover and Mrs. Skwirut. Noes (0) Abstain (0) Motion Carried.

3. Mannington Recreation Association Winter Basketball Clinic

Mannington Recreation Assoc. Winter Basketball Clinic

Moved by Mrs. Richman and seconded by Mr. Richman that the Board of Education approve request for the cost of Mannington Recreation Association Winter Basketball Clinic program for Grades 4-8 to be covered by the Governor's Initiative Grant. Payment by grant would be for ten, 1 ½ hour sessions to be held at John B. Campbell Center gymnasium from 3:00 – 5:00 pm, Tuesdays & Thursdays from November 13th through December 18th. Cost per 1-hour session is \$70, (total cost of \$1,050). Cost for bussing also to be paid by grant at rate of \$65 per diem (total transportation cost = \$650).

Roll Call vote: Ayes (6) Ms. Clark, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover and Mrs. Skwirut. Noes (0) Abstain (0) Motion Carried.

4. Field Trips

Field Trips

Moved by Mr. Richman and seconded by Mrs. Richman that the Board of Education approve the following educational field trips for the 2008-09 school year:

		# of			STUD.	BUS	PAID	SUB
DATE	GRADE	STUD.	LOCATION	TEACHERS	COST	COST	BY	COST
11/26-27/08	4-8 Chorus	25	Thanksgiving Day Parade, Philadelphia, PA	Allen, Parent Chaperones	\$25	\$500	Band Funds	N/A
12/8/08	4-8 Chorus, 5-8 Band	40	Cumberland Mall, Vineland, NJ	Allen, Parent Chaperones	N/A	\$205	Band Funds	N/A

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Field Trips
(cont'd)

DATE	GRADE	# of STUD.	LOCATION	TEACHERS	STUD. COST	BUS COST	PAID BY
12/16/08	Pk-3, Band & Chorus	130	Salem High School	Allen, Ingram Parent Chaperones	N/A	\$270	Board
3/7/09	6-May	4	Lindenwold High School	Allen, Parent Chaperones	\$125	N/A	N/A
5/1/09	1 & 2	36	Philadelphia Zoo	Giova, Richman, Klinedinst, Parent Chaperones	\$12	\$250	TEAM
5/1/09	Pre-K & K	30	Cape May Zoo	Cooke, Carullo, Foote, Danner & Parent Chaperones	N/A	\$300	TEAM
2-day trip, May 2009	8	17	Hershey Park & Amish Village, Hershey Park, PA	Richman, Dyer, Mendenhall, Uszenski & Parent Chaperones			8th Grade Funds

Roll Call vote: Ayes (6) Ms. Clark, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover and Mrs. Skwirut. Noes (0) Abstain (0) Motion Carried.

5. Professional Development

Workshops

Moved by Mrs. Richman and seconded by Mrs. Van Dover that the Board of Education approved the following professional development workshops for 2008-09:

STAFF	LOCATION	WORKSOP	DATE	COST	MILEAGE	SUB COST
K. Richman	Drexelbrook Events Center, Drexel hill, PA	Meeting the Challenge of Struggling & Dyslexic Readers	11/17/2008	\$199	✓	\$80
K. Livingstone & S. Kellum	Clarion Hotel, Egg Harbor Twp. NJ	Making Math Count: Reaching Proficiency (NJASK workshop)	1/22/2009	\$179 each	✓	\$160

Roll Call vote: Ayes (6) Ms. Clark, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover and Mrs. Skwirut. Noes (0) Abstain (0) Motion Carried.

FOR YOUR INFORMATION

(Page 3485) FYI

1. School Report
2. DuPont Science Mentor Grant information: Mannington recipients Lisa Stiles (\$1,000) and Nancy Anderson (\$750).
3. Policy Dispatch from Greg Peterson
4. Memo from Sharon Kellum re: Sunshine Fund
5. Maintenance Report

Moved by Mr. Richman and seconded by Mrs. Van Dover that the Board of Education adjourn, by Resolution, into Executive Session at 8:23 p.m., from which the general public is excluded, to discuss student matter. The results of this session will be made public immediately after or as soon thereafter as a decision is reached.

Executive Session

Roll Call vote: Ayes (6) Ms. Clark, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover and Mrs. Skwirut. Noes (0) Abstain (0) Motion Carried.

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Resume Public
Portion

Moved by Mr. Richman and seconded by Mrs. Van Dover that the Board of Education resume the public portion of the meeting at 8:37 p.m.

Unanimously approved by voice vote. Motion Carried.

Pre-K Student
Admission

Moved by Mr. Richman and seconded by Mrs. Van Dover that the Board of Education approve admission request for student (name on file in Board office) to the Pre-K program for the 2008-09 school year, waiving tuition fee on non-precedent setting basis.

Roll Call vote: Ayes (6) Ms. Clark, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover and Mrs. Skwirut. Noes (0) Abstain (0) Motion Carried.

Adjournment

Moved by Mr. Richman and seconded by Mrs. Van Dover that the Board of Education meeting be adjourned at 8:40 p.m.

Unanimously approved by voice vote. Motion Carried.

Donna Dolbow, Board Secretary