

MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – JANUARY 11, 2011

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 6:15 pm on Tuesday, January 11, 2011.

Call to Order Mrs. Skwirut called the meeting to order at 6:22 p.m.

Pledge to Flag Mrs. Skwirut led the group in the pledge to the flag.

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the Today's Sunbeam, as well as posted in the Municipal Building and the Mannington Township School.

Roll Call Members Present: Mrs. Ecret, Ms. Porter, Mr. Richman, Mrs. Richman, and Mrs. Skwirut.

Members absent: Mrs. Maxwell and Mrs. Van Dover

Also Present: Dr. Loren Thomas, Superintendent; Mr. John Swain, Principal; Mrs. Donna Dolbow, Business Administrator/Board Secretary; members of the community attending on file in board office.

PRESENTATIONS – None

AUDIENCE PARTICIPATION – No

Principal's Report PRINCIPAL'S REPORT – Mr. Swain presented and discussed the following:

1. Second marking period ends January 21, 2011.
2. Teacher In-Service – January 28.
3. Career Development Speakers

Correspondence CORRESPONDENCE

1. Thank you note will be sent to Ms. Hall for library book donation.
2. Mrs. Allen submitted programs from Salem High School Winter Concert held 12/16/10 showing alumni participation.

Approval of Minutes APPROVAL OF MINUTES

Motion by Mrs. Ecret and seconded by Mrs. Richman that the Board of Education approve the regular and executive session meeting minutes of December 14, 2010.

Unanimously approved by voice vote. Motion Carried.

Financial FINANCIAL

Business Reports/Certifications Motion by Mrs. Richman and seconded by Mr. Richman that the Board of Education approve the following items, 1-5:

Budget Summary

1. Budget Summary Report, submitted for review.

Certification: Board Secretary & Treasurer Reports

2. Board's Certification
Pursuant to N.J.A.C. 6A:23A-16.10(c) 4, the Mannington Township Board of Education certifies that as of November 30, 2010 and after review of the Secretary's Monthly Financial Reports and the Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of November 30, 2010, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant

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to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-16.10 (a) 1.

_____ Board Secretary _____ Date

Treasurer's Report – The Treasurer's report and the Board Secretary's report are in agreement for the month of November 2010. (Pages 4100-4112)

- | | | |
|----|---|-------------------------|
| 3. | The payroll and agency for December 2010, 4 th quarter SUI, and the January 2011 bills for payment. (Pages 4112-4115) | Payroll & Agency |
| 4. | The transfer of funds within the current operating budget for December totaling \$725.00 within the 2010-11 operating budget. (Page 4115) | Transfers |
| 5. | Phillips McDade Agreement – a one-year renewal of preventive maintenance agreement for Delta Control System through Phillips McDade at cost of \$2,750 (same as 2010 fee), payable semi-annually. | Phillips McDade Renewal |

*Roll Call vote: Ayes (5) Mrs. Ecret, Ms. Porter, Mr. Richman, Mrs. Richman, and Mrs. Skwirut
Nays (0) Motion carried.*

BOARD OF EDUCATION BUSINESS

- | | | |
|----|--|-------------------|
| 1. | COMMITTEE REPORTS - None | Committee Reports |
| 2. | OLD BUSINESS – Reminder of Salem County School Boards meeting 1/20 at Vo-Tech starting at 7:00 pm. | Old Business |
| 3. | NEW BUSINESS – January is NJSBA board member recognition month. Motion by Mrs. Ecret and seconded by Ms. Porter that the Board of Education accept and spread upon the minutes the 2011 Board Member Recognition Resolution. (Page 4116) | New Business |

*Roll Call vote: Ayes (5) Mrs. Ecret, Ms. Porter, Mr. Richman, Mrs. Richman, and Mrs. Skwirut
Nays (0) Motion carried.*

SUPERINTENDENT'S REPORT

Motion by Mrs. Ecret and seconded by Mr. Richman that the Board of Education approve the following items, (1-7):

- | | | |
|----|---|-----------------------------------|
| 1. | <u>Personnel:</u>
Support – hiring the following personnel at the respective rates for each substitute position and pending completion of required paperwork:
<ul style="list-style-type: none"> ▪ Linda Valentine, Woodstown, as substitute teacher; ▪ Martha Walker, Salem, as substitute cafeteria worker. | Personnel

Substitute Hires |
| 2. | <u>Policy</u> – approve the following policy revisions as per recommendation of Policy committee:
<ul style="list-style-type: none"> ▪ 3410 – Capital Reserve Account ▪ #4121 – Substitute Teachers ▪ #5121.1 – Honor Roll | Policy Revisions |

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3. Workshops – approve the following professional development workshops for 2010-11:

Workshops

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	(Anticipated)
						SUB COST
K. Richman	Crowne Plaza, Cherry Hill	SMART Notebook Interactive Whiteboard training	1/12/11	\$235	√	\$80
J. Swain	Gloucester County Fire Academy, Clarksboro	Harassment, Intimidation & Bullying Prevention & Intervention	2/9/11	N/A	√	N/A
P. Allen	Hiton Towers, New Brunswick	NJ Music Educators Assoc. Annual Conference	2/25/11	\$205	√	\$80

Field trips

4. Field Trips – approve the following educational field trips for the 2010-11 year:

DATE	GRADE	# of STUD.	LOCATION	TEACHERS	PER STUD. COST	PAID BY	BUS COST	PAID BY	Anticipated SUB COST
1/20, 2/17, 3/17/11	8	8	First Presbyterian Church, Salem Comm. Service	Viereck and/or Stiles, Livingstone	N/A	N/A	N/A	N/A	\$240 min / \$360 max
2/24 & 2/25/11	7 & 8	34	Salem Community College, Science Fair	Anderson, Aide, (Swain, set-up only)	N/A	N/A	\$160	Cost split btwn Board & Elsinboro BOE	\$80

Facility Use Requests

5. Facility Use Requests – approve the following facility use requests for the 2010-11 year:

ORG.	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
TEAM	2/11/11	3:00 pm set-up; 5:30-10:00 dance	All purpose room	Sweetheart Dance	C. Foote

Student Transfer Forms

6. Student Transfer Forms – approve the revised Student Transfer Forms as per NJQSAC requirement.

Disposition of Library Books

7. Library Books: Disposition of old books – approve the de-inventory and disposing of old and damaged library books (paperbacks and hard cover) by way of recycle, donation or discard as listed below:

- Publication date 1950 – 1 box
- 1960 – 2 boxes
- 1970 – 2 boxes
- 1980 – 1 box
- 1990 – 1 box
- 2000 – 1 box

Roll Call vote: Ayes (5) Mrs. Ecret, Ms. Porter, Mr. Richman, Mrs. Richman, and Mrs. Skwirut
Nays (0) Motion carried.

FYI

FOR YOUR INFORMATION

(Page 4116)

1. School Report.
2. Policy dispatch for January from Greg Peterson.
3. Press release on Phillies Milt Thompson visit.
4. Free health screening at Mannington on 1/25, from 2 – 7:00 pm.
5. Important dates:
 - 1/17: Martin Luther King, Jr. holiday, school closed.
 - 1/21: TEAM fundraising spaghetti dinner, 5:30 pm.

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- 1/28: Teacher in-service, school closed.
- 2/8: Regular monthly board meeting

AUDIENCE PARTICIPATION II – None

Audience
Participation II

EXECUTIVE SESSION

Motion by Mr. Richman and seconded by Mrs. Ecret that the Board of Education adjourn, by Resolution, into Executive Session from which the general public is excluded at 6:40 p.m. to discuss personnel matter. The results of this session will be made public immediately after or as soon thereafter as a decision is reached.

Executive Session

*Roll Call vote: Ayes (5) Mrs. Ecret, Ms. Porter, Mr. Richman, Mrs. Richman, and Mrs. Skwirut
Nays (0) Motion carried.*

Motion by Mr. Richman and seconded by Mrs. Ecret that the Board of Education resume the public portion of the meeting at 6:55 p.m.

Resume Public
Portion

Unanimously approved by voice vote. Motion Carried

Motion by Mr. Richman and seconded by Mrs. Ecret that the Board of Education approve Superintendent recommendation to advertise for vacant board seat upon confirmation of vacancy.

Unanimously approved by voice vote. Motion Carried

ADJOURNMENT

Motion by Mr. Richman and seconded by Mrs. Ecret that the Board of Education meeting be adjourned at 7:00 p.m.

Adjournment

Unanimously approved by voice vote. Motion Carried.

Donna Dolbow, Board Secretary