

**MANNINGTON TOWNSHIP BOARD OF EDUCATION MINUTES – September 20, 2011**

The Regular Meeting of the Board of Education of the Township of Mannington, County of Salem, New Jersey, was held at 6:30 pm on Tuesday, September 20, 2011.

Mrs. Skwirut called the meeting to order at 6:35 p.m.

Call to Order

Mrs. Skwirut led the group in the pledge to the flag.

Pledge to Flag

Mrs. Skwirut read the New Jersey Open Public Meetings Law. Notice of this meeting was published in the Today's Sunbeam, as well as posted in the Municipal Building and the Mannington Township School.

Members Present: Mr. Buzby, Mrs. Ecret, Mrs. Skwirut, and Mrs. Van Dover.

Roll Call

Ms. Porter entered the meeting at 6:43 p.m.

Mrs. Richman entered the meeting at 6:40 p.m.

Mr. Richman entered the meeting at 6:46 p.m.

Also Present: Dr. Loren Thomas, Superintendent; Mr. John Swain, Principal; Mrs. Donna Dolbow, Business Administrator/Board Secretary; members of the community attending on file in board office.

**BOARD WORK SESSION**

District Goals for 2011-12 - Created and drafted ideas to formally approve at October meeting.

AUDIENCE PARTICIPATION – None.

**PRINCIPAL'S REPORT**

Principal's Report

1. Opening of school/staff realignment/lunchroom procedure, etc.
2. QSAC
3. Mannington AYP (Adequate Yearly Progress).
4. October 28, 2011 In-service

Correspondence

**CORRESPONDENCE**

Motion by Mrs. Van Dover and seconded by Mrs. Richman to accept donation of \$50 from Mrs. Oakes for the music program.

*Unanimously approved by voice vote. Motion carried.*

Approval of Minutes

**APPROVAL OF MINUTES**

Motion by Mrs. Van Dover and seconded by Ms. Richman that the Board of Education approve the regular and executive meeting minutes of August 16, 2011.

*Unanimously approved by voice vote. Motion carried.*

**FINANCIAL**

Business Reports/Certifications

Motion by Ms. Ecret and seconded by Mr. Richman that the Board of Education approve the following items, 1-5:

1. **Budget Summary Report**

Budget Summary

2. **Board Secretary/Financial Certification**

Board Secretary/Financial Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of July 31, 2011 and after review of the Secretary's Monthly Financial Reports and the Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

## Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c ) 3**, I certify that as of July 31, 2011, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6:23-16.10 (a ) 1**.

Financial Report – The financial report and the Board Secretary's report are in agreement for the month of July 2011. (Pages 4295-4309)

Payroll &amp; Agency

3. **Bills To Be Paid** – Payroll and agency for August 2011 and July –one additional bill list for July (not approved at August meeting) and September bills for payment. (Pages 4309-4312)

Transfers

4. **Transfers**  
The Board approve the transfer lists as attached July 2011 and August 2011. (Page 4313)

Grants

5. **Grants**  
The Board approve acceptance and approval for application for the following grants for the 2011-2012 school year:

Rural Education Achievement Program (REAP)	\$21,840
IDEA Basic	\$53,897
IDEA Preschool	\$ 814
NCLB Title I	\$35,527
NCLB II A	\$ 6,794

*Roll Call vote: Ayes (7) Mr. Buzby, Ms. Ecret, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover, and Mrs. Skwirut . Nays (0) Abstain (0). Motion carried.*

Committee Reports

## BOARD OF EDUCATION BUSINESS

1. COMMITTEE REPORTS – Mr. Richman – Back To School Night at Salem High School is 9/21/11.

Old Business

2. OLD BUSINESS  
Motion by Mrs. Van Dover and seconded by Mr. Richman to approve attendance and reimbursement as per regulations for conference attendees at the NJ School Boards Conference October 24-26, 2011.

*Roll Call vote: Ayes (7) Mr. Buzby, Ms. Ecret, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover, and Mrs. Skwirut . Nays (0) Abstain (0). Motion carried.*

New Business

3. NEW BUSINESS  
1. Board Member Training Requirements  
2. Salem County School Boards Meeting Schedule.

Superintendent's Report

## SUPERINTENDENT'S REPORT

Motion by Ms. Ecret and seconded by Mrs. Van Dover that the Board of Education approve the following items # 1-6:

1. **Personnel**

**Professional Salaries 2011-12** –The Board approve the 2011-2012 professional salaries for 2011-2012 school year as per attached.  
(in accordance with the negotiated contract agreement) (Page 4314)

**Support Staff Salaries 2011-12** – The Board approve the 2011-2012 support staff salaries for 2011-2012 school year as per the attached.  
(in accordance with the negotiated contract agreement) (Page 4314)

**Support/Substitutes** – Hire the following as substitute at the board approved rates:

- Laura M. Trout, Bridgeton, as substitute teacher.

**2. Workshops** – approve the following professional workshop for the 2011-12 year:

Workshops

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	(Anticipated)
						SUB COST
Bobbitt	Hammonton, NJ	Laying the Foundation for Year-Long NJASK Prep & Literacy Achiev.	10/27/11	185.00	N/A	80.00

**3. Facilities Use Request** – approve the following facility use request:

Facilities Use Request

ORG.	DATE(S)	TIME	ROOM/AREA	EVENT	REQUESTOR
Mannington Twp. Ruritans	11/8/11	6:00 p.m. – 8:00 p.m	Kitchen/All Purpose Room	Set-Up	John Sakewicz
Mannington Twp. Ruritans	11/13/11	6:00 a.m. – 12:30 p.m.	Kitchen/All Purpose Room	Breakfast	John Sakewicz
Mannington Twp. Ruritans	3/9/12	6:00 p.m. – 8:00 p.m	Kitchen/All Purpose Room	Set-Up	John Sakewicz
Mannington Twp. Ruritans	3/11/12	6:00 a.m. – 12:30 p.m.	Kitchen/All Purpose Room	Breakfast	John Sakewicz
Heather Sakewicz/ Patricia Allen	2/4/12	8:00 a.m. – 8:00 p.m.	Kitchen/All Purpose Room	Fund Raiser for Art/Music Activities	Heather Sakewicz/ Patricia Allen
Girl Scouts of Southern & Central NJ	9/29, 10/13, 10/27/11	6:00 p.m. – 7:30 p.m.	Library/Gym	Girl Scout Troop Meeting	Tara Bronilutte
T.E.A.M.	9/19, 10/3/11 & 1 <sup>st</sup> Mon. of each month	6:30 p.m. – 8:00 p.m.	Library	T.E.A.M. Monthly Meetings	Casey Foote
T.E.A.M.	10/27/11	6:00 p.m. – 7:30 p.m.	Parking Lot	Trunk or Treat	Casey Foote

Field Trips

**4. Field trips** – approve the following educational field trips for the 2011-12 school year:

DATE	GRADE	# of STUD.	LOCATION	TEACHERS	PER STUD. COST	PAID BY	BUS COST	PAID BY	Anticipated SUB COST
10/20/11 & 10/21/11	8	17	Camp Edge	Mendenhall/Ingram/ Stiles	\$40	MAPSA	TBD	Board	\$570
12/20/11	PreK-3/ 4-8 Band & Chorus	100	Salem County Vo-Tech Christmas Program Dress Rehearsal	Allen, Teachers/Aides PreK-3, Parents, Sakewicz-Frank, Ingram	N/A	N/A	\$90	Board	N/A
3/9/12	7-8	35	Salem Community College/County Teen Arts Festival	Allen/Bobbitt/Sakewicz-Frank	\$150 Registration Fee	Board	\$160	Board	\$240
5/25/12	4-8 Band & Chorus	35	Annual Nursing Homes Tour	Allen/Parents	N/A	N/A	\$200	Arts Fund/Shared Elsinboro	N/A
11/23-11/24/11	4-8 Chorus	20	Thanksgiving Day Parade, Philadelphia PA/Per Attached Letter	Allen, Parent volunteers	\$25	Student	\$260	Arts Fund/Shared Elsinboro	N/A
12/12/11	4-8 Band & Chorus	35	Cumberland Mall/ Per Attached Letter	Allen	N/A	Student	\$180	Arts Fund/Shared Elsinboro	N/A

- Job Description Approval
5. **Job Descriptions Approval** - The board approve job descriptions as per Superintendent recommendation: these are required District Anti-Bullying Coordinator (Mr. Swain) and School Anti-Bullying Specialist (Mrs. Mendenhall) as per the new HIB ruling.
- Recognition Weeks
6. **Recognition Weeks** – Board approval to hold *Week of Respect* the first week of October and *Violence and Vandalism Awareness Week* the third week of October.

*Roll Call vote: Ayes (7) Mr. Buzby, Ms. Ecret, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover, and Mrs. Skwirut. Nays (0) Abstain (0). Motion carried.*

FYI

## FOR YOUR INFORMATION

School Report.

NJ QSAC Certification – Dr. Thomas discussed noting Mannington passed certification.

(Page 4314-4315)

AUDIENCE PARTICIPATION II – None

Executive Session

## EXECUTIVE SESSION

Motion by Mrs. Van Dover and seconded by Mr. Richman that the Board of Education adjourn by Resolution into Executive Session from which the general public is excluded at 7:37 to discuss student matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached.

*Roll Call vote: Ayes (7) Mr. Buzby, Ms. Ecret, Ms. Porter, Mr. Richman, Mrs. Richman, Mrs. Van Dover, and Mrs. Skwirut. Nays (0) Abstain (0). Motion carried.*

Resume Public Portion

Motion by Mr. Richman and seconded by Mrs. Van Dover that the Board of Education resume the public portion of the meeting at 7:53 p.m.

*Unanimously approved by voice vote. Motion Carried*

Adjournment

## ADJOURNMENT

Motion by Mr. Richman and seconded by Mrs. Van Dover that the Board of Education meeting be adjourned at 7:54 p.m.

*Unanimously approved by voice vote. Motion Carried.*

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Donna Dolbow, Board Secretary